



## Fact Sheet for Student Exchange Program (Incoming)

Update: Nov 2018

I. GENERAL INFORMATION	
<b>Name of institution</b>	VNU University of Economics and Business, Vietnam National University, Hanoi
<b>Location</b>	E4 Building, 144 Xuan Thuy Street, Cau Giay District, Hanoi, Vietnam
<b>Website</b>	<a href="http://ueb.vnu.edu.vn/IndexEn.aspx?SiteID=44">http://ueb.vnu.edu.vn/IndexEn.aspx?SiteID=44</a>
<b>Office involved with student exchange</b>	<b>Office of Research and Partnership Development</b> Add: Room 501, E4 Building, 144 Xuan Thuy Street, Cau Giay District, Hanoi, Vietnam Email: <a href="mailto:nckh_htpt_kt@vnu.edu.vn">nckh_htpt_kt@vnu.edu.vn</a> Tel: (84) 423 7547506 (ext 706) Fax: (84-42) 37546765
<b>Exchange Program Coordinator</b>	<b>Ha Thi Minh Thu (Ms.)</b> International Relations Officer Email: <a href="mailto:htmthu@vnu.edu.vn">htmthu@vnu.edu.vn</a> ; <a href="mailto:thuhtm791991@gmail.com">thuhtm791991@gmail.com</a> Tel: (84) 423 7547506 ext 706 Mobile: (84) 92 924 3878

II. APPLICATION	
<b>Duration of exchange</b>	One semester or Two semesters
<b>Language of instruction</b>	English
<b>Bachelor programs offering courses in English</b>	<ul style="list-style-type: none"> <li>• Bachelor Program in International Economics (Honors Program)</li> <li>• Bachelor Program in Banking and Finance (Honors Program)</li> <li>• Bachelor Program in Business Administration (Honors Program)</li> </ul>
<b>GPA requirement</b>	2.8/4 or above
<b>Required level of English</b>	at least IELTS 5.5/ TOEFL 500/ TOEFL iBT 61/ TOEIC 600 or Home University's English certificate equivalent to IELTS 5.5
<b>Application procedure</b>	Nominees of our partner universities should: <ol style="list-style-type: none"> <li>1. Complete online application at VNU admission system (kindly refer to the attached guidance)</li> <li>2. Fill out the application form (attached) and send all required materials by post before the deadline</li> </ol>
<b>Required documents for application</b>	1- Application form 2- Academic transcript (including GPA) 3- Certificate of English Proficiency (IELTS 5.5 or equivalent) 4- Official nomination from Home university 5- 04 pictures (size 3x4 cm) 6- Copy of passport with a validity at least one year duration from the starting date of semester in Vietnam 7- Health Certificate 8-Your tentative chosen course (please refer to the file attached, the courses is subject to be changed, and will be officially available in around



	April). Please also note that there are 3 faculties offering courses in English: School of Business, Faculty of Finance and Banking (FB) and Faculty of International Business and Economics (FIBE). 9- Information of nearest Vietnamese Embassy/Consulate to get visa
<b>Deadline</b>	Students should register and send required documents by post and email at least 3 months before the semester starts <ul style="list-style-type: none"> <li>• Fall Semester (start from August): 1 April</li> <li>• Spring Semester (start from January): 30 September</li> </ul>
<b>Scholarship</b>	<ul style="list-style-type: none"> <li>• For partner universities: students are offered full tuition scholarship</li> <li>• For universities which have not establish partnership agreement: students are required to pay tuition fee to enroll in exchange programs (about US\$ 750 for each semester)</li> </ul>
<b>Courses list and information</b>	Please contact Office of Research and Partnership Development for details and updated list

II. STUDENT LIFE		
<b>Airport pickup</b>	A free pick-up and transfer service from airport is available for new international students	
<b>Accommodation</b> (price may vary annually)	On-campus	Off-campus
	<ul style="list-style-type: none"> <li>• student dormitory</li> <li>• 2,000,000 - 4,500,000 VND (100-200 USD) per month</li> </ul>	<ul style="list-style-type: none"> <li>• shared room or private apartment</li> <li>• from 6,000,000 VND (300 USD) per month</li> </ul>
<b>Health insurance</b>	7,000,000 - 8,000,000 VND (about 300 - 350 USD) for 6 months	
<b>Food</b>	6,000,000 VND (about 260 USD) per month	
<b>Public transport</b>	200,000 VND (about 9 USD) per month	
<b>Buddy program</b>	A local student will be assigned to assist international student throughout the exchange period	
<b>Orientation Day</b>	There will be an orientation day for all international students. It is normally organized in the week prior to the 1 <sup>st</sup> academic week.	
<p><i>* Incoming students are assisted to find suitable accommodation</i></p> <p><i>**The above rate is average rate of living cost in Hanoi for international students</i></p>		